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HOW DOES AN INT'L J-1 SCHOLAR GET TO UCI?

Step 1

1) Department invites international scholar and makes job/appointment offer
2) Department receives Form A and biographical page from passport from Scholar, and completes Form B
3) Submits both Forms A & B to IC with supporting documents and proof of financial support

Scholar outside U.S. →

Scholar inside the U.S. and in valid J-1 status →

Step 2

1) IC reviews forms
2) Enters information into SEVIS
3) Prints out visa document (DS-2019)
4) Mails to scholar in home country

1) IC contacts current J-1 program sponsor for release from current J-1 program
2) Upon release date IC will update SEVIS record and print out a DS2019

Step 3

1) Scholar takes visa document (DS-2019) along with supporting documentation to U.S. Embassy or Consulate to apply for visa
2) Scholar enters U.S.

1) Scholar reports to IC
2) SEVIS record is validated to make transfer complete

Step 4

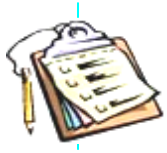
1) IC reviews documents and verifies visa status
2) IC reports information in SEVIS to validate scholar's visa status

Scholars transferring from another institution: visa document transfer is completed.

Step 5

1) Scholar reports to Academic Department
2) Academic Department submits necessary forms to IC (NEV)
3) Scholar attends mandatory Orientation.

Step 6



IC continues to report information in SEVIS throughout the scholar's stay at UCI.

Revised 03/Jul/2008