



UCI International Center  
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## J-1 Scholar Transfer IN Request

**Instructions:** Scholars offered an appointment at the University of California, Irvine for a program of research or teaching, who are currently in the U.S. at another institution in J-1 non-immigrant status, should complete Part 1 of this form. Part 2 must be completed by the J-1 Responsible Officer/Alternate Responsible Officer (International Scholar Advisor) at your academic institution. This form must be sent with the **Preliminary Visa Data Sheet for UCI International Scholars: Form A** to the contact in the UCI department to which you have been offered an appointment. UCI cannot issue a Form DS-2019 until this form has been submitted and your SEVIS record release date is reached. Once UCI has issued a Form DS-2019 you must report to the International Center within 15 days of the start date on your Form DS 2019 to have your transfer completed.

### Part 1: To be completed by the transferring J-1 scholar (type or print):

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
 Current Address: \_\_\_\_\_  
 E-mail: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
 Program End Date on DS-2019: \_\_\_\_\_ SEVIS ID #: \_\_\_\_\_

I give permission for the information provided on this form to be forwarded to UCI International Center.

Scholar's signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Part 2: To be completed by the Responsible Officer or Alternate Responsible Officer:

Name of Institution: \_\_\_\_\_ Program Number: \_\_\_\_\_  
 Exchange Visitor's SEVIS ID#: \_\_\_\_\_  
 Start and end date of E.V. current appointment at your institution: \_\_\_\_\_  
 CIP code on current DS-2019: \_\_\_\_\_ Field of Study/Research: \_\_\_\_\_  
 SEVIS transfer release date: \_\_\_\_\_ Please note UCI's Exchange Visitor Program#: P-1-04818

To the best of your knowledge, is the scholar noted above in status according to DOS regulations and eligible for a transfer?  
 Yes  No If No, please provide explanation in comment section below:

This form completed by:

Signature of RO/ARO: \_\_\_\_\_ Date: \_\_\_\_\_

Name and Title (*Print*): \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_